



RANI CHANNAMMA UNIVERSITY, BELAGAVI

E-WASTE MANAGEMENT POLICY

A Document of Procedure

RANI CHANNAMMA UNIVERSITY

VIDYASANGAMA, NATIONAL HIGHWAY – 04, BHOOTARAMANAHATTI, BELAGAVI – 591156
(NAAC ACCREDITED WITH B+ GRADE – 2021) PM-USHA (MERU)

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E-WASTE MANAGEMENT POLICY

Rani Channamma University (RCUB), Belagavi

1. Preamble

Rani Channamma University (RCUB), Belagavi recognizes that improper handling and disposal of electronic waste (e-waste) can have serious environmental and health impacts. With the increasing use of electronic and electrical equipment in academic and administrative activities, the University is committed to ensuring environmentally sound management of e-waste in accordance with the **E-Waste (Management) Rules, 2016** and subsequent amendments issued by the Government of India.

2. Objectives

The objectives of this policy are to:

- Ensure safe, responsible, and sustainable disposal of e-waste
- Promote reduction, reuse, refurbishment, and recycling of electronic equipment
- Comply with statutory regulations and environmental standards
- Minimize environmental pollution and health hazards
- Create awareness among stakeholders regarding e-waste management
- Establish a systematic process for collection, storage, and disposal of e-waste

3. Scope

This policy applies to all:

- Academic departments
- Administrative offices
- Laboratories and research centers



- Hostels and campus facilities
- IT infrastructure and electronic equipment

4. Definition of E-Waste

E-waste refers to discarded electrical and electronic equipment such as:

- Computers, laptops, servers
- Printers, scanners, photocopiers
- Networking equipment (routers, switches)
- Batteries, UPS, cables
- Laboratory electronic devices
- Audio-visual equipment

5. Policy Statement

RCUB shall adopt a **structured and environmentally responsible approach** for the handling, storage, transportation, and disposal of e-waste through authorized agencies, ensuring compliance with national regulations and promoting sustainable practices.

6. Roles and Responsibilities

6.1 Green Committee / E-Waste Committee

- Oversee implementation of the policy
- Monitor compliance and reporting
- Coordinate with authorized recyclers

6.2 IT Cell / Engineering Section

- Maintain inventory of electronic assets
- Identify obsolete or non-functional equipment
- Ensure data wiping before disposal



6.3 Departments / Offices

- Segregate e-waste at source
- Report obsolete equipment
- Avoid unauthorized disposal

6.4 Store Section

- Maintain records of procurement and disposal
- Coordinate storage and handover

7. E-Waste Management Process

7.1 Identification of E-Waste

- Periodic inspection of equipment
- Identification of obsolete, damaged, or non-repairable items
- Certification by concerned department/IT Cell

7.2 Data Security & Sanitization

- Complete data backup
- Secure data wiping or destruction
- Certification of data removal

7.3 Segregation

E-waste shall be segregated into:

- Reusable equipment
- Repairable/refurbishable items
- Non-repairable waste
- Hazardous components (batteries, circuits)



7.4 Collection and Storage

- Designated **E-Waste Storage Area** within campus
- Safe storage with proper labeling
- Avoid exposure to moisture, heat, and damage
- Maintain inventory register

7.5 Disposal Procedure

- Disposal only through **authorized e-waste recyclers/vendors**
- Execution of formal agreement with certified agencies
- Issuance of disposal certificates
- Ensure environmentally compliant recycling

7.6 Transportation

- Hand over e-waste to authorized vendors
- Ensure safe transportation as per regulatory norms

7.7 Documentation & Record Keeping

- Maintain records of:
 - Quantity of e-waste generated
 - Date of disposal
 - Vendor details
 - Certificates of recycling/disposal

8. Reduction & Reuse Strategy

- Extend lifecycle of equipment through maintenance
- Promote refurbishment and redeployment



- Encourage procurement of eco-friendly products
- Adopt centralized procurement for standardization

9. Awareness & Training

- Conduct awareness programs on e-waste hazards
- Train staff and students on proper disposal practices
- Display guidelines across campus

10. Compliance & Legal Framework

The policy shall comply with:

- E-Waste (Management) Rules, 2016 (India)
- Guidelines of Central Pollution Control Board (CPCB)
- State Pollution Control Board norms



11. Monitoring & Audit

- Annual e-waste audit
- Review of disposal records
- Reporting to IQAC
- Continuous improvement based on findings

12. Prohibited Practices

- Disposal of e-waste in open areas or general waste
- Burning or dismantling within campus
- Selling to unauthorized vendors



13. Review of Policy

This policy shall be reviewed every **3 years** or as per regulatory changes.

14. Conclusion

RCUB is committed to responsible e-waste management by adopting sustainable practices, ensuring regulatory compliance, and creating an environmentally conscious campus community.



Competent Authority
Rani Channamma University
(RCUB), Belagavi
Registrar
Rani Channamma University
Belagavi

