

ರಾಣಿ ಚನ್ನಮ್ಮ



ಶಿಲ್ಪಶಿಲ್ಪಾಲಯ

ವಿದ್ಯಾಸಂಗಮ, ರಾಷ್ಟ್ರೀಯ ಹೆದ್ದಾರಿ- 04, ಭೂತರಾಮನಹಟ್ಟಿ, ಬೆಳಗಾವಿ - 591156

(ನ್ಯಾಕ್ ಮಾನ್ಯತೆ B+ ಗ್ರೇಡ್ - 2021) PM-USHA (MERU)



RANI CHANNAMMA UNIVERSITY

Vidyasangama, National Highway - 04, Bhootaramanahatti, Belagavi - 591156

(NAAC Accredited with B+ Grade - 2021) PM-USHA (MERU)

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Office of the Registrar

ಸಂ: ರಾಜವಿ/ಬೆಳಗಾವಿ/ಕಸಕಾ/2026-27/ 1245

ದಿನಾಂಕ: 5 JUN 2026

Notification

Name of Work: Inviting the quotations for Documentary Film making
Ref.: Hon'ble Vice Chancellor approval dated :19/5/2026.

With reference to the subject mentioned above, quotations are invited in Annexure-I for the supply of Documentary Film making may be downloaded from the website www.rcub.ac.in and submit the quotation in the sealed envelope mentioning the work to be undertaking, Documentary Film making. And post the same to "The Registrar, Rani Channamma University, Bhutramanahatti, Belagavi", so as to reach the University within seven days of this notification.

(This note is approved by the Registrar)

Digitally signed by
DARIKHAN K KAMBLE
Date: 23-05-2026
17:05:59

On Behalf of the Registrar

ರಾಣಿಚನ್ನಮ್ಮ



ವಿಶ್ವವಿದ್ಯಾಲಯ

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K/Q-1

Annexure I

INVITATION FOR QUOTATIONS FOR THE MAKING OF DOCUMENTARY FILM

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Dear Sir,

Sub: Invitation of quotation for the making of Documentary film making in
Sealed competitive quotations are invited by the undersigned for the following
items of service/goods.

SL NO-	Specification	
1	Pre -Production (planning & Scripting)	<ul style="list-style-type: none">Concept development in consultationDetailed script writing (including narration and interview questions)
2	Videography	<ul style="list-style-type: none">Videography shoot 10-15daysLocation: Multiple districts across Karnataka in different days in different placesProposed Locations & Schedule (Example): -Bellary Bagalkot -Belagavi -Shivmogga -Gulbarga -Bijapur -Rayachur Hubli
3	Coverage to	<ul style="list-style-type: none">Field visuals/ environment shots

	include:	<ul style="list-style-type: none"> ▪ Activities and Interactions ▪ Interviews (bites) 4-5 key interviews ▪ Video Resolution: 4K (3840x2160) (minimum Full HD 1920x1080) ▪ Frame Size/ Aspect Ratio:16;9 (wider screen) ▪ Color Profile: Broadcast-safe color grading.
4	Audio recording	<ul style="list-style-type: none"> ▪ Professional-grade audio capture ▪ Audio Format; Uncompressed/WAV ▪ Sampling Frequency :48kHz ▪ Bit Depth :24-bit ▪ Noise reduction and clarity ▪ Enhancement in post- production
5	Editing and Post-Production	<ul style="list-style-type: none"> ▪ Editing of footage into a coherent documentary format. ▪ Inclusion of Titles and lower- thirds, ▪ Transitions and visual enhancements Color correction and color grading ▪ Integration of graphics/ info graphics
6	Voice Over/Dubbing	<ul style="list-style-type: none"> ▪ Professional voice -over ▪ Studio-quality recording Sync with visuals and narration script ▪ Subtitles: English Language: Kannada (or as required)
7	Deliverables	<ul style="list-style-type: none"> ▪ Final documentary film (15-20 minutes) Formats:4K master file Full HD version for web uploaded File Formats: MPS(H,265/H265codes) Separate Files for: ▪ Raw Footage (if required) Voice-over audio

		<ul style="list-style-type: none"> ▪ Subtitle file (SRT format)
8	Travel and Logistics	<ul style="list-style-type: none"> ▪ Travel across multiple districts in Karnataka for 15-20 day shoot ▪ Crew across multiple districts in Karnataka shoot Crew accommodation and local transport Equipment transportation ▪ Necessary permissions
9	Time line	<ul style="list-style-type: none"> ▪ Pre-production 1-2 weeks ▪ Production (shoot) 10 to 15 days ▪ Post-production 2-3 weeks. ▪ Final delivery; Within 4-6 weeks from project start.

2 Quoted Price:

(a) The tenderer shall quote for items in the format of quotation attached;

- (a) The Specifications should be drafted to permit the widest possible competition and at the same time present a clear statement of the required standards of workmanship, materials, and performances of the goods /services to be procured. Minimum functional specifications should be specified for equipment/Services/Goods Only if this is done will the objectives of economy, efficiency and fairness in procurement is realized, responsiveness of quotations be ensured and the subsequent task of evaluation of quotations facilitated.
- (b) Wherever the Goods/Services are covered by Bureau of Indian Standards, the reference to the Standards should be given. If ISI marking is available, it should be specified.
- (c) Reference to Brand name and catalogue number should be avoided as far as possible. Where unavoidable, they should be followed by the words "or at least equivalent"

Note: Delete the foot note in the final letter inviting quotations.

- (b) All duties, taxes and other levies payable by the tenderer (including Sales tax on the finished goods) shall be included in the item rate.
- (c) The rates quoted for each item shall be fixed for the duration of the contract and shall not be subject to any adjustment.
- (d) Rates for supply of partial quantity of an item is not acceptable.
- (e) Corrections if any shall be made by crossing out, initialing, dating and rewriting.
- (f) Cable or Facsimile quotations are not acceptable.
2. Each tenderer must submit only one quotation

3. Validity of quotations:

The quotation shall remain valid for a period not less than 30 days after the deadline fixed for submission of quotations.

4. Evaluation of quotations:

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e., which are properly signed, and conform to the terms and conditions and specifications in the following manner:

- (a) The evaluation will be done including the Sales tax. If the tenderer has not included the Sales tax in his quotation for the item rate, and has also not indicated the rate of Sales tax applicable, the quoted rate will be treated as though it is inclusive of the Sales tax and no extra payment for Sales tax will be made;
- (b) **The evaluation would be done for all the items put together. The items for which no rates have been quoted would be treated as zero and the total amount would be computed accordingly. The tenderer who has quoted for partial quantity of any one or more item(s) would be treated as non-responsive. Purchaser will award the contract to the responsive tenderer, whose total cost for all the items put together is the lowest.**


5. Award of contract:

- (a) The Purchaser will award the contract to the tenderer whose quotation has been determined to be substantially responsive and who has offered the lowest price as per para 5(b) above.
- (b) The Purchaser reserves the right at the time of contract award to increase or decrease the quantities of any or all of the items indicated in para 1 above by 25% without any change in the unit price or any other terms and conditions.
- (c) The Purchaser prior to the expiration of the quotation validity period will notify the tenderer whose quotation is accepted of the award of contract. The terms of the accepted offer shall be incorporated in the Purchase order.
- (d) Normal commercial warranty/guarantee shall be applicable to the supplied goods/services;
- (e) Payment shall be made immediately after the delivery of the goods and their acceptance.
- (f) Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the quotation process and reject all quotations at any time prior to the award of the contract.

6. Last date and time of receipt of quotations:

You are requested to submit the sealed quotations superscribed on the envelope as "Quotations for the supply of Documentary Film Making" within seven days of the notification.

We look forward to receiving your quotations.

Yours Sincerely, 
Principal Investigator/Co-Ordinator

